

35/43 Lincoln’s Inn Fields, London WC2A 3PE, T + 44 (0) 207 405 8074 E office@baoms.org.uk, W [www.baoms.org.uk](http://www.baoms.org.uk/)

**Check list for PCF Proposal** 25/04/2017

|  |  |  |  |
| --- | --- | --- | --- |
| **Domain** | **Essential** | **Desirable** | **Evidence** |
| **Details of PCF training to be delivered**A specific outline of the area of practice delivered by the PCF and specific training needed. The information should be contemporaneous.For **each** organisation involved there should be:Timetable of programme for duration of PCFtheatre and outpatient activity summaries with a note of the activity currently without trainee involvement as operator ( ST observed - no clash)risk assessment of impact on OMFS ST traineesDetail and thoroughness in this area will be one of the most important components of the application. | Yes |  | The proposal should use nomenclature used in OMFS curriculum and detail levels of competence/mastery to be deliveredCurriculum must be outside the CCT curriculum and |
| **Training status of lead trainer and all trainers involved**There should be a named lead trainer for the whole programme who has evidence of training competence.evidence of experience of training (ISCP/elogbook) for each named Educational SupervisorPrevious experience of training a fellow | Yes |  | Evidence on ISCP of training activity of high quality |
| **Support from Trust/organisations**Written confirmation of support for fellowship from Training Trust(s)  | Yes |  | Copy of letters of support in portfolio |
| **Evidence of sub-specialty interest***Objective – training for independent practice*Has more than the minimum pre-CCT experience (indicative numbers) in the area of the curriculum specified in the fellowship. *Objective – mastery*Significant experience in the area concerned with clear evidence of advanced skills, knowledge and experience in the area of the fellowship. | Yes |  | Logbook summaryPublished papers |
| **Funding***Training activity*If there is funding available from the additional activity generated by the PCF and the Trust(s)/organisations can help support the PCF this should be clear within the proposal.*Non-PCF activity*If there is funding available from the additional non-training activity generated by the PCF (on-call, general duties) which are required to maintain the PCFs skill-mix which the Trust(s)/organisations can help support the PCF this should be clear within the proposal. |  | YesYes | Letter e.g. from training organisation(s)/ Trust(s) providing details of support or training programme that they will allow trainee to work their grace period in this post |
| **Support From Industry** |  | Yes | Letter detailing the nature of this support |
| **Completion of Application Form for Senior Fellowship Approval from RCS England**<https://www.rcseng.ac.uk/education-and-exams/accreditation/rcs-senior-clinical-fellowship-scheme/>  | Yes |  | Completed Fellowship application document |