

Junior Trainees Group

British Association of Oral and Maxillofacial Surgery

Standing Orders

1. Name

The name of the group is the Junior Trainees Group.

2. Interpretation

When used in this document:

The 'Specialty' or 'OMFS' refers to the surgical specialty of Oral and Maxillofacial Surgery.

The 'Association' or 'BAOMS' refers to the British Association of Oral and Maxillofacial Surgery

The 'Group' or 'JTG' refers to the Junior Trainees Group.

The 'Committee' refers to the Committee of the JTG as defined below.

'Junior Trainee' or 'Pre-Specialist Trainee' refers to those individuals holding a registerable medical and/or dental qualification, who have an interest in a career in the Specialty, and who are either:

a) working² at a level at or below the level of Core Surgical Training (CST) and who do not hold a National Training Number in OMFS.

Or

b) are students eligible for student membership of the Association.

'Members of the Association' refers to any registered medical or dental practitioner in the British Isles or from overseas who is interested in Oral and Maxillofacial Surgery and Oral Surgery and is a member of the Association, as defined in the Articles of the Association.

3. Membership

The membership of the JTG includes all Junior Trainees who are Members of the Association.

4. JTG Committee

The business of the JTG shall be coordinated by a committee.

The positions on the Committee shall include:

Voting positions

- Chairperson
- Secretary
- Treasurer
- Foundation & Core Training Representative
- Social Media² Representative
- Conference Officer²
- Immediate past Chairperson *Ex-officio*

Co-opted non-voting positions

- Members Representative

Positions on the Committee shall be open to Junior Trainees who are Members of the Association.

The same Chairperson shall not hold the position of Chairperson for more than two consecutive years.

The Chairperson shall be allowed to remain part of the JTG Committee, in a role *ex officio*, for the period of one year following their term as Chairperson of the Committee.

The membership of the JTG Committee, excluding the position of Chairperson *Ex - officio* and Members Representative, shall be elected by the Junior Trainee Members of the Association on a yearly basis.

The Association Members Representative shall be co-opted onto the Committee.

The Association Members Representative is elected in line with the articles of the Association.

Members of the committee shall have equal voting rights relating to committee business with the exception of the Members Representative who is not entitled to vote.

If an individual holding a Committee position ceases to be a Junior Trainee while still serving on the committee, they may continue to complete their term on the Committee, but they will cease to have a right to vote on Committee business.

The term of the Committee shall normally start following election (at the start of the calendar year)².

Decisions of the Committee shall be made by a majority decision as voted for by the committee members.

From time to time, as may be required, the Chairperson has the right to make decisions on behalf of the Committee. The chairperson shall inform the Committee of any such decisions as soon as is reasonably possible.

The Committee may co-opt individuals to non-voting Committee position if it is felt to be of value to JTG business.

5. Objectives

The Committee has a responsibility to represent the interests of Junior Trainees and nominated JTG Representatives².

It shall do this by promoting the interests of Junior Trainees and seeking to influence matters relating to Junior Trainees.

It shall represent all Junior Trainees, whether or not they are Members of the Association.

The JTG shall provide a forum to enable communication of information relating to matters affecting Junior Trainees.

The JTG shall assist and advise the Association in promoting and safeguarding the interests of Junior Trainees.

The JTG shall help promote and support the Specialty and the Association as long as doing so is not in conflict with the other objectives of the JTG.

6. Meetings of the group

Annual General Meeting

The JTG shall hold an Annual General Meeting (AGM).

The Committee shall decide the timing of the AGM.

The date of the AGM is to be published by the Committee at least 28 days prior to the AGM.

An agenda and minutes of meetings of the AGM shall be kept on file with the Committee.

Committee meetings

The committee shall usually meet four times per year.

An agenda and minutes of meetings of the Committee shall be kept on file with the Committee.

Annual Conference

The Committee shall organize an annual JTG Conference.

7. Treasury¹

The Junior Trainee Group of BAOMS has an established online banking account with HSBC (BAOMS MSG, Sort Code and Acc no 402715 22806800). JTG of BAOMS of BAOMS MSG authorise electronic and internet banking for this account. The committee agree to power of delegation as required² for the purpose of electronic banking. This authorised persons² may be the treasurer or one designated persons² within the committee.

8. Alteration to the Constitution

The provisions of this constitution may be altered from time to time by proposals passed by a majority of the Committee.

Any proposals to alter this constitution shall stand adjourned until the next AGM when details of any alteration shall be given in the notice of that meeting. A majority of two thirds of the Junior Trainees that are Members of the Association attending the AGM shall be required for any alteration of the constitution (minimum AGM attendance 20)².

¹Amendment made 10/08/2020 following unanimous JTG committee vote in favour of the above at the July 2020 committee meeting. 2020 AGM cancelled due to COVID-19 pandemic.

²Amendments made following Emergency AGM held at JTG Conference 19th November 2022 with majority of the meeting attendees in agreement with all changes